

Student Clearance Form

For Students Use

Department:		Programme:	
Semester:	Session:	Registration No:	
Name of Student:		Father's Name:	
Home Address:			
Contact Tel:	Mobile:	E-Mail:	
Reason for Clearance:	Seizure:	<input type="checkbox"/>	Cancellation:
<p>Note to Student</p> <p>After the approval of Seizure/Cancellation, students must obtain a signature from below mentioned departments for clearing of all the obligations in the University in order to clear their record, it is necessary to process this clearance form. <u>It is the responsibility of the student to check with the Khwaja Fareed University Departments listed below and obtain a final clearance before leaving KFUEIT.</u></p> <p style="text-align: center;">REGISTRAR</p>			
For Official Use Only			
Concerned Department of the Employee			
Head of the Department	Stamp & Signature	Date: / /	
Director Student Affairs	Stamp & Signature	Date: / /	
Library Section: it is confirmed that the student has no obligations regarding borrowing books and other library resources.			
Name:	Stamp & Signature	Date: / /	
Sports Section: It is confirmed that nothing is pending against the mentioned student.			
Name:	Stamp & Signature	Date: / /	
Office of Scholarships: It is confirmed that the student is not availing any Scholarship (If Yes, attach details)			
Office Assistant	Signature	Date: / /	
Incharge Cholarships (In case of Freezing / Cancellation only)	Stamp & Signature	Date: / /	
IT Department: It is confirmed the mentioned student has handed all accesses of the systems.			
Name:	Stamp & Signature	Date: / /	
Incharge Lab (s) of Concern Department: It is confirmed that nothing is pending against the mentioned student.			
Name:	Stamp & Signature	Date: / /	
Incharge Admission Committee: It is confirmed that the mentioned student has submitted his / her complete documents i.e. (Original NOC from institution last attended and attested copies of last DMC & Degree)			
Name:	Stamp & Signature	Date: / /	
Incharge Hostel: It is confirmed that no obligations is pending against the mentioned student.			
Name:	Stamp & Signature	Date: / /	
Accounts / Finance Section (Manager Finance): it is confirmed that all the financial settlements have bee completed.			
Name:	Stamp & Signature	Date: / /	
Registrar Office: It is confirmed that I have received the complete original Clearance form.			
Name:	Stamp & Signature	Date: / /	