

**KHWAJA FAREED UNIVERSITY OF ENGINEERING AND
INFORMATION TECHNOLOGY, RAHIM YAR KHAN**

**MIGRATION / TRANSFER REGULATIONS FOR NON-
ENGINEERING PROGRAMS 2018**

1. SHORT TITLE

These regulations shall be called the Khwaja Fareed University of Engineering & Information Technology (KFUEIT), Rahim Yar Khan Migration / Transfer Regulations for Non-Engineering Programs.

2. APPLICATION

These regulations govern the Migration / Transfer to Khwaja Fareed University of Engineering & Information Technology (KFUEIT), Rahim Yar Khan and will be effective from Fall 2018. These regulations only pertain to migration in non-engineering degree programs. However, migration rules for engineering degree programs will be issued separately.

3. MIGRATION / TRANSFER CHANNEL

On the recommendations of the Migration Committee, the HoD and the Dean concerned, the Vice Chancellor may allow transfer of a student within KFUEIT or migration from other foreign / Pakistani universities / colleges of repute, generally under the conditions specified in these Regulations.

4. INTRA-UNIVERSITY TRANSFER

Transfer from one academic program to another within KFUEIT will be allowed to students admitted on the basis of KFUEIT admission process.

5. MIGRATION FROM OTHER UNIVERSITIES TO KFUEIT

- a. Migration application shall only be entertained on the prescribed application form.
- b. An application for admission by migration shall be accompanied by a detailed marks certificate showing the examinations passed by the applicant at other university. The applicant is required to be in good standing with a minimum CGPA of 2.5 out of 4.0 or 3.0 out of 5.0.
- c. No application shall be entertained after the commencement of a regular semester.
- d. Migration processing fee of Rs. **10,000/-** (non-refundable) will be paid by the candidate at the time of submission of application form.
- e. All Non-FSc stream candidates have to provide equivalence certificate duly obtained from IBCC, Pakistan.
- f. A candidate applying for migration to any non-engineering program should meet at least the minimum requirements of admission for that program to the extent of

marks percentage of Intermediate or Bachelor, as the case may be, subject to availability of vacant seat in that program.

- g. Every candidate pursuing for migration shall have to appear in the KFAT / KFGAT Entry Test of KFUEIT (minimum 50% will be the passing score) and the one who secures the passing score would be allowed to appear for interview before the Migration Committee where the HoD concerned or his / her representative (not below the rank of a PhD qualified faculty member) will also be a co-opted member. 60% weight-age would be given to the test and 40% to the interview. Merit list would be drawn in case where the number of applicants is higher than the number of available vacant seats.
- h. The university / college / institute from where the student intends to migrate should be recognized by the HEC.
- i. No student shall be admitted by migration from a university or institution in Pakistan unless he / she produces a "No Objection Certificate" to the effect that the student has not been debarred from taking university examinations or suspended or not expelled or rusticated from the university or institution from which he / she intends to migrate and that no disciplinary action is pending against him / her.
- j. Migrated students are not eligible for Honors / Awards at KFUEIT.
- k. KFUEIT authorities reserve the right to reject any case without assigning any reason.

6. CREDIT FOR COURSES COMPLETED AT OTHER INSTITUTIONS

- a. A maximum of up to 50% of credit hours required for degree at KFUEIT are allowed to be transferred from other institution.
- b. The credits transferred shall be counted towards the degree requirement and GPA of the transferred credits shall not be counted towards the calculation of CGPA at KFUEIT.
- c. Courses with a minimum B- Grade will only be transferred. Courses must correspond to courses offered by KFUEIT or be equivalent in depth and intensity.

7. MIGRATION FROM KFUEIT TO OTHER UNIVERSITIES

- a. A student desiring to leave KFUEIT in order to join another University or Institution shall apply to the Dean of the Faculty concerned on the prescribed form after payment of prescribed fee of Rs. **5,000/-** (non-refundable).
- b. The Dean of Faculty concerned shall be competent to issue a migration certificate on the prescribed form.
- c. No migration certificate shall be issued unless the student has cleared all University dues.
- d. In case of student who has been debarred from taking University examination or has been expelled or rusticated, no migration certificate shall be issued so far as the punishment is in force.

- e. A student who has obtained Migration Certificate from KFUEIT but then desires to be readmitted to KFUEIT shall be allowed readmission on payment of Readmission Fee and Security Deposit in addition to prevalent semester fees and charges. Such readmission shall be approved by the Vice Chancellor on the recommendation of the HoD and the Dean concerned, in the class to which he / she can be admitted under the regulations provided that his / her absence from the current teaching session of that class does not exceed four weeks and further that he / she surrenders the Migration Certificate.

8. INTERPRETATION

If any question arises regarding the interpretation of these regulations the matter shall be deliberated by the academic administration consisting of Head of the Department, Controller of Examinations, Registrar, Dean and Vice Chancellor and their decision thereon shall be final.

9. REMOVAL OF DIFFICULTIES

If any difficulty arises in giving effect to any of the provisions of these Regulations, the Vice Chancellor in individual cases may make such decision, not inconsistent with the spirit of these Regulations, as may appear to necessary for the purpose of removing the difficulty, provided that such a decision in not ultra vires of the Khwaja Fareed University of Engineering and Information Technology, Rahim Yar Khan Act 2014.