

**KHWAJA FAREED UNIVERSITY OF ENGINEERING & INFORMATION  
TECHNOLOGY, RAHIM YAR KHAN**



**PRE-QUALIFICATION DOCUMENT (PQD)**

**PRE-QUALIFICATION OF CONSULTANTS**

**FOR “ESTABLISHMENT OF KHWAJA FAREED UNIVERSITY OF  
ENGINEERING & INFORMATION TECHNOLOGY, RAHIM YAR KHAN,  
PHASE-II PROJECT”**

**March 2020**

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## **1.0 INTRODUCTION**

### **1.1 Advantages of Pre-qualification**

Pre-qualification is an assessment made by the Employer for the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.

Pre-qualification of consultants is very useful for the Employer (also to the constructors) to carry out selection of firms for award of contracts. The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, Consultants that are not suitably qualified to perform the Contract. Also some times Consultants are reluctant to participate in procurement proceedings for high value Contracts, if the competitive field is too large and where they run the risk of having to compete with unrealistic tenders submitted by unqualified or disreputable Consultants. Furthermore, the Pre-qualification is the basic tool to:

- (i) Encourage realistic bids by the Bidders because they know that they are competing against qualified bidders who have cleared the minimum competence criteria;
- (ii) Assess the interest of the prospective bidders in the bidding process;
- (iii) Make any adjustments/modifications in the bidding documents if a pointer is available from the lack of interest by the prospective bidders applying for pre-qualification;
- (iv) Reduce the effort and so the time in evaluation of bids from un-qualified bidders;
- (v) Help the bidders to evaluate and take stock of their capability and consequently to form joint ventures with other firms;
- (vi) Reduce the problems associated with low priced bids from bidders of doubtful capability and;
- (vii) Help the bidders who are insufficiently qualified to avoid the expense of bidding.

### **1.2 Recapitulation**

To recapitulate the afore-given, the pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large or complex works, in certain cases for custom designed equipment and specialized services. Pre-qualification is also useful in saving the employers from numerous un-necessary problems.

### **1.3 Project Background**

The Government of the Punjab is committed to provide Educational facilities to the people at their door steps. Khwaja Fareed University of Engineering & Information Technology located at Abu Dhabi Road, Rahimyar Khan has been established since December 2014, under the auspices of the Government of the Punjab. The Project envisages the establishment of a state-of-the-art University for the providing educational facilities in the fields of engineering and information technology. As part of future expansion, Phase-II of the projects is being planned to fulfill the requirement of growing student population.

#### **1.4 Scope of Application**

Khwaja Fareed University through its Planning & Development Department intends to pre-qualify the firms/contractors for Architectural & Structural Designs and Resident Supervision of project “Establishment of Khwaja Fareed University of Engineering & Information Technology (KFUEIT) (Phase-II), Rahim Yar Khan” under the Punjab Procurement Rule 2014 as amended from time to time.

Pre-qualification Document is being issued to prospective applicants (“Applicants”) interested in submitting applications (“Applications”) for pre-qualification to bid for Architectural & Structural Designs and Resident Supervision of Project “Establishment of Khwaja Fareed University of Engineering & Information Technology (KFUEIT) (Phase-II), Rahim Yar Khan”. The Phase-II consists of following essential buildings and infrastructure works:

1. Mosque
2. Student Hostels 4 nos.
3. Community Center
4. Boundary Wall for new land
5. Waste water disposal station

The Project is financed by Govt. of the Punjab. The cost of budget is cleared at Rs. 1593.93 million for Capital Works of the project and vetted by Technical Wing of P&D Department, Govt. of the Punjab.

## 2.0 INVITATION FOR PRE-QUALIFICATION

Date: \_\_\_\_\_ (Notice issue date)

Contract No.(s)\_\_\_\_\_

1. The Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan has been entrusted by the Government of Punjab and provided funds to finance the cost of “Establishment of Khwaja Fareed University of Engineering & Information Technology (KFUEIT) (Phase-II), Rahim Yar Khan” to eligible payments under the contract(s) for which this Invitation for Pre-qualification is issued.
2. The Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan hereinafter the Employer intends to pre-qualify consultants for the Architectural & Structural Designs and Resident Supervision of following Works under this project: Construction of Four (4) Student Hostels having total covered area of 249,200 sft, Construction of Mosque, Construction of Community Centre having total covered area 27,450 sft, Construction of New Boundary Wall (17,400 rft) and Construction of waste disposal station (1 Job) at Khwaja Fareed University of Engineering & Information Technology located on Abu Dhabi Road, Rahim Yar Khan, Punjab, Pakistan.
3. It is expected that Invitation to Bid will be issued by May, 2020.
4. Pre-qualification is open to consultants/joint ventures of consultantss who are registered with PEC for Architectural & Structural Designs and Resident Supervision of Engineering Works, described in para 2 mentioned hereinabove. Applications may be submitted for pre-qualification for the above Works.
5. Appropriate category PEC registered consultants may obtain the pre-qualification documents from the office of the Employer, at Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan or may request to send the same through mail at the specified address Planning & Development Department, Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan, Tel # 068-9232420.
6. The request must clearly state “*Request for Pre-qualification Documents*” for “Establishment of Khwaja Fareed University of Engineering & Information Technology (KFUEIT) (Phase-II), Rahim Yar Khan”. The documents are available for a non refundable fee of Rs. 10,000/-. The documents if requested by mail will be promptly dispatched by registered mail for which cost of mail i.e. Rs. 1000/- will be borne by the Applicant, however, under no circumstances the Employer will be responsible for late delivery or loss of the documents so mailed.
7. A minimum requirement for pre-qualification will be to have successfully completed.
8. Applications for Pre-qualification must be delivered in sealed envelopes by hand or through registered mail, to:-  
Planning & Development Department, Khwaja Fareed University of Engineering &

“Establishment of Khwaja Fareed University of Engineering & Information Technology (Phase-II), Rahim Yar Khan” Pre-qualification of Consultants Document Contents

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Information Technology, Rahim Yar Khan, Tel # 068-9232420.

not later than: 11:00AM on April 10, 2020.

and be clearly marked as:

“Application for Pre-qualification as consultant for:  
Establishment of Khwaja Fareed University of Engineering & Information Technology  
(KFUEIT) (Phase-II), Rahim Yar Khan”.

9. The Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan” reserves the right to accept or reject late applications.
10. Applicants will be informed, in due course, of the result of the evaluation of applications. Only the firms of consultants and joint ventures pre-qualified under this process will be invited to bid.

## **3.0 INSTRUCTIONS TO APPLICANTS**

### **3.1 Submission of Applications**

3.1.1 Applications for pre-qualification (one original and two copies) must be received in sealed envelopes to be delivered by hand or through registered mail to:-

Planning & Development Department, Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan

not later than

11:00AM on April 10, 2020

and be clearly marked “Application for Pre-qualification as Consultant” for Establishment of Khwaja Fareed University of Engineering & Information Technology (KFUEIT) (Phase-II), Rahim Yar Khan. The Employer reserves the right to accept or reject the late applications.

3.1.2 The name and mailing address of the Applicant shall be clearly marked left hand on the envelope.

3.1.3 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Employer reserves the rights for Pre-qualification incase of non-compliance of the above requirement.

3.1.4 The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.

3.1.5 The clarification meeting will be held. The time, date and place of the meeting is as follows, where all prospective Applicants may request clarification about the project and the evaluation criteria:

Location: Planning & Development Department, Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan.

Time: 03:00PM

Date: April 06, 2020.

\*Clarification required may be asked by post/other reliable communication means.

### 3.2 Pre-Qualification Criteria

Pre-Qualification Criteria, sub-criteria, and point system for the evaluation are given below:

#### Basic Eligibility:

**The firms fulfilling the following basic requirements shall only be considered for further detailed evaluation (relevant documents to be attached).**

- a) Valid registration with Pakistan Engineering Council (PEC).
- b) Valid registration with Securities & Exchange Commission.
- c) Sole proprietor/partnership deed/ Memorandum of Association of Firm in case of Limited Company.
- d) Income Tax Certificate/Sale Tax Registration.
- e) Litigation history and no litigation Affidavit on Legal Stamp paper in original.
- f) Affidavit on legal stamp paper declaring that the firm has never been black listed.
- g) Annual Audit report for last 3 years (2016-2019).
- h) Handling and completion of Architectural & Structural Designs and Resident Supervision of atleast one project of similar in nature and costing Rs. 300 Million (or above) within last 05 years.
- i) In case of joint venture, the Lead partner shall have to fulfill the basic eligibility criteria and the other partner shall have a valid PEC registration including attested original “Joint Venture Agreement” on Stamp paper.

#### Detailed Evaluation:

- (i) Specific experience of the Consultants relevant to the assignment (5x marks for each project (completed or in hand in last five years) of similar nature) [15]  
**Total points for criterion (i):** [15]
- (ii) (a) Balance Available / Current Assets  
Balance available amount to Rs. 50M or more [10]  
(Less than Rs. 50M shall be evaluated proportionately)  
(b) Cumulative Turnover for the last 3 years Rs. 200M or more [10]  
(Less than Rs. 200M shall be evaluated proportionately)  
**Total points for criterion (ii):** [20]
- (iii) Keeping in view the scope of the assignment, client proposes following key staff with their qualification and expertise. The following proposed key staff is indicative only and consultants are free to propose their own key staff in order to successfully carry out the assignment. Total points for the key staff are 35, which will be divided equally to all proposed key staff for the assignment.
  - a) Architect Engineer [15]
  - b) Structure Engineer [15]
  - c) Resident Engineer [10]
  - d) Assistant Resident Engineer [5 ]
  - e) Inspectors Civil [5 ]
  - f) Lab Technician [5 ]



g) Surveyor	[5 ]
h) Inspector Electrical	[2.5]
i) Quantity Surveyor	[2.5]

**Total points for criterion (ii): [ 65 ]**

**a) Architect Engineer**

Architect Engineer is required to have Bachelor Degree in Architectural Engineering. He / She must have 20 years’ experience in architectural designing of buildings and infrastructure project. He / She must have served as Architecture engineer atleast for a period of 3 years during the last 10 years period.

**b) Structure Engineer**

Structure Engineer is required to have MPhil in Structural Engineering with Bachelor’s Degree in Civil Engineering. He / She must have 20 years’ experience in designing of structural building and infrastructure projects.

**c) Resident Engineer**

Resident Engineer is required to have Bachelor Degree in Civil Engineering. He / She must have 20 years’ experience in construction supervision of buildings and infrastructure project. He / She must have served as resident engineer atleast for a period of 3 years during the last 10 years period.

**d) Assistant Resident Engineer**

Assistant Resident Engineer is required to have Bachelor’s Degree in Civil Engineering. He / She must have 10 years’ experience in construction supervision of building and infrastructure projects.

**e) Inspector Civil**

Inspector Civil is required to have three years diploma in associate Civil. Have 05 years or more experience of supervision of construction projects.

**f) Lab Technician**

Lab Technician is required to have three years diploma in associate Civil. Have 05 years or more experience of supervision of construction projects.

**g) Surveyor**

Surveyor is required to have three years diploma in associate Civil. Have 10 years or more experience of supervision of construction projects.

**h) Inspector Electrical**

Inspector Electrical is required to have three years diploma in associate Electrical.

Have 10 years or more experience of supervision of relevant work.

**i) Quantity Surveyor**

Quantity Surveyor is required to have Diploma DAE or BSC CIVIL Technology / BSC Civil Engineering. Have 15 years’ experience BSC Technology/10 Year Experience BSC Civil Eng. Experience of supervision of construction projects will be preferred.

The number of points to be assigned to each of the above positions shall be determined considering the following three sub-criteria and relevant percentage weights:

1) General qualifications:	[20%]
2) Adequacy for the Assignment:	[60%]
3) Relevant experience in the region:	[20%]
<b>Total weight:</b>	<b>[100%]</b>
<b>Total points for the Six criteria:</b>	<b>[100]</b>

The minimum score required to pass and pre-qualify is : **60 Points**.

**3.3 Joint Venture (JV)**

3.3.1 Joint Venture must comply with the following requirements:-

- a) Following are minimum qualification requirements:-
  - i) The lead partner shall meet not less than 60 percent of minimum marks allocated under qualification criteria given heretofore.
  - ii) Each of the partners shall also meet not less than 60 percent of the qualifying criteria given heretofore.
- b) Any change in a pre-qualified JV after pre-qualification, shall be subject to the written approval of the Employer prior to the deadline for submission of bids. Such approval may be denied if:-
  - i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
  - ii) The new partners to a JV are not qualified individually or as another JV; or
  - iii) In the opinion of the Employer, a substantial reduction in competition would result.

- c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the JV agreement providing the joint and several liability with respect to the contract.

3.3.2 The pre-qualification of a JV does not necessarily pre-qualify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may pre-qualify if they meet all the pre-qualification requirements and any partner of J.V has requested/shall request for the same and then his pre-qualification shall be subject to the written approval of the Employer.

### **3.4 Conflict of Interest**

3.4.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other pre-qualification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

### **3.5 Updating Pre-qualification Information**

3.5.1 Bidders shall be required to update the financial, personnel and equipment information used for pre-qualification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of pre-qualification. A bid shall be rejected if the Applicant’s qualification thresholds are no longer met at the time of bidding.

### **3.6 Other Factors**

3.6.1 Only firms and JVs that have been pre-qualified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

3.6.2 The Employer reserves the right to:-

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those pre-qualified bidders who meet the requirements of the contract(s) as amended. However the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.

- b) Reject or accept any application; and
- c) Cancel the pre-qualification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

- 3.6.3 Applicants will be informed in writing by fax or mail within fifty six (56) days of the date for submission of applications (para 8 of Chapter 2.0, Invitation for Pre-qualification) of the result of their applications and may be debriefed if solicited.

## **4.0 EVALUATION CRITERIA**

Applicants meeting the minimum requirements mentioned in Para 3-3.2 besides other factors shall be considered for pre-qualification. No compromise shall be made on minimum requirements of 60% score.

**Annex-A**

**Letter of Application**

*[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]*

Date:.....

To: Director Planning & Development  
Planning & Development Department,  
Khwaja Fareed University of Engineering & Information Technology,  
Rahim Yar Khan

Sirs,

1. Being duly authorized to represent and act on behalf of ..... (hereinafter “the Applicant”), and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby apply to be pre-qualified as a bidder for the following contract(s) under the Establishment of Khwaja Fareed University of Engineering & Information Technology (KFUEIT) (Phase-II), Rahim Yar Khan project:

<b>Contract No.</b>	<b>Description of Contract</b>
1.	
2.	
3.	
4.	
5.	

*{ Note: The Applicant is to delete, any contract for which he does not wish to pre-qualify, and sign and date the deletion. If the pre-qualification refers to only one contract, delete this note and spaces for additional contract references}.*

2. Attached to this letter are copies of original documents defining<sup>1</sup>:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations); or  
 the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
  
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
  
4. Your Agency and its authorized representatives may contact the following persons for further information<sup>2</sup>, if needed.

<b>General and Managerial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Personnel Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

---

<sup>1</sup>  
 For applications by joint ventures, all the information requested in the pre-qualification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

<sup>2</sup>  
 Application by joint ventures should provide information on a separate sheet information for each party to the application.

<b>Technical Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Financial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by pre-qualified applicants will be subject to verification of all information submitted for pre-qualification at the time of bidding;
  - (b) your Agency reserves the right to:
    - (i) amend the scope and value of any contract under this project; in such event bids will only be called from pre-qualified bidders who meet the revised requirements; and
    - (ii) reject or accept any application, cancel the pre-qualification process, and reject applications; and
  - (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) hereabove.
  - (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) hereabove.

**Applicants who are not joint ventures should delete para 6&7 and initial the deletions.**

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract .
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
  - (b) submitted with a Joint Venture agreement providing the joint and several liability



of all partners in the event the contract is awarded to us.

8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

## **General Information**

*All individual firms and each partner of a joint venture applying for pre-qualification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.*

*Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).*

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

<b>NATIONALITY OF OWNERS</b>		
	<b>NAME</b>	<b>NATIONALITY</b>
1.		
2.		
3.		
4.		
5.		

**Application Form A-2**

**Page \_\_\_ of \_\_\_ Pages**

## **General Experience Record**

Name of Applicant or partner of a joint venture
---

*All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.*

*Use a separate sheet for each partner of a joint venture.*

<b>Annual Turnover (Construction only)</b>		
<b>Year</b>	<b>Turnover (in actual currency)</b>	<b>Equivalent Rupees in Millions.</b>
1.		
2.		
3.		
4.		
5.		

## Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

*Total value of annual construction turnover, in terms of work billed to clients,*

<b>Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)</b>						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
<b>Total:</b>						

## **Particular Experience Record**

*Name of Applicant or partner of a joint venture*

*To pre-qualify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the : Instructions to Applicants”.*

*On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to Pak Rs.-(User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years<sup>1</sup>. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.*

*Where the Applicant proposes to use named subcontractor(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.*

---

<sup>1</sup>

*Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).*

## Details of Contracts of Similar Nature and Complexity

*Name of Applicant or partner of a joint venture*

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to pre-qualify ..... .....
5.	Contract Role (Tick One)  (a) Sole Contractor      (b) Sub- Contractor      (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract  Currency.....                      Currency.....                      Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months)  ____ Years                      _____ Months
11.	Specified Requirements <sup>1</sup> ..... ..... .....

<sup>1</sup>

*Insert any specific criteria required for particular operations, such as annual volume of earthmoving, underground excavation, or placing concrete etc.*

--	--

**Application Form A-6**

**Page \_\_\_ of \_\_\_ Pages**

## **Summary Sheet: Current Contract Commitments/Works in Progress**

<i>Name of Applicant or partner of a joint venture</i>
--

*Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.*

<b>Name of Contract</b>	<b>Value of Outstanding work (Equivalent Pak Rs. Millions)</b>	<b>Estimated Completion Date</b>
1.		
2.		
3.		
4.		
5.		
6.		

## Personnel Capabilities

*Name of Applicant*

*For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).*

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate



**Application Form A-8**

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## Candidate Summary

<i>Name of Applicant</i>
--------------------------

	<b>Position</b>	<b>Candidate</b> [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

*Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.*

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

## Equipment Capabilities

<i>Name of Applicant</i>
--------------------------

*The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 3.2.4 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.*

<b>Item of Equipment</b>		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment  <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

*Omit the following information if it is owned by the Applicant or partner.*

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

## Financial Capability

<i>Name of Applicant or Partner of a Joint Venture</i>
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*Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.*

<b>Banker</b>	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

*Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in pak Rupees equivalent for the next two years.*

Financial information in Pak Rs. or equivalent	Actual: previous five year					Projected: next two years	
	1	2	3	4	5	6	7
1. Total assets							
2. Current assets							
3. Total liabilities							
4. Current liabilities							
5. Profits before taxes							
6. Profits after taxes							

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*Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 3.2.5).*

<b>Source of financing</b>	<b>Amount (Pak Rs. or equivalent)</b>
1.	
2.	
3.	
4.	

*Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.*

## **Litigation History**

*Name of Applicant or Partner of a Joint Venture*

*Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution (Instructions to Applicants, para 3.2.6). A separate sheet should be used for each partner of joint venture.*

<b>Year</b>	<b>Award FOR or AGAINST Applicant</b>	<b>Name of client, cause of litigation, and matter in dispute</b>	<b>Disputed amount (current value Pak Rs. or equivalent)</b>